

TOWN OF HAYDEN

Water Works

P.O. Box 493

5030 State Hwy 160

Hayden, Al 35079

townofhaydenal@bellsouth.net

Office 205-543-6882 Fax 205-543-6883

APPLICATION FOR WATER SERVICE

Date _____

Last Name First Middle

Date of Birth _____
Month Date Year

Drivers License Number _____ State _____

Drivers License Expiration Date _____

E-mail Address _____

Telephone: (Home) _____ (Work) _____

(Cell) _____

Mailing Address _____

Water Service Address _____

Is service for a new construction? _____

If new construction, please give builders name _____

If existing residence, please give previous owners name: _____

----- Office Use -----

Account # _____ Meter # _____

Set-up Fee Amount _____ Check ___ Cash ___ M.O. ___ Credit/Debit _____

If you **purchased** a property and you want to change the account to your name, you will need to provide the following :

- “Proof of Ownership” (Copy of Settlement Statement or copy of the Deed)
- Completed Town of Hayden Water User and Property Owner Agreement
- Copy of your driver’s license
- \$100.00 account set-up fee (payable via cash, check, money order or debit/credit card)

If you **rented** a property and you want to change the account to your name, you will need to provide the following:

- Copy of Rental/Lease Agreement signed by property owner and tenant
- Completed Town of Hayden Water User and Property Owner Agreement (must be signed by tenant AND property owner)
- Copy of driver’s license for tenant AND owner
- \$100.00 account set-up fee (payable via cash, check, money order or debit/credit card)

If you want a **meter to be installed** on a property you have purchased, you will need to provide the following:

- “Proof of Ownership” (Copy of Settlement Statement or copy of the Deed)
- Completed Town of Hayden Water User and Property Owner Agreement
- Copy of your driver’s license
- \$600.00 tap fee and \$100.00 account set-up fee (payable via cash, check, money order or debit/credit card)

Water Users and Property Owners Agreement

State of Alabama

County of Blount

This agreement between the Town of Hayden, Alabama also referred to as the “Town” and the water customer and/or property owner also referred to as the “water user and/or property owner”.

Witnesseth: That the water user and/or property owner desires to purchase water for domestic use, from the Town and to enter into a Water Users and/or Property Owners Agreement as required by the Town.

Now, therefore, in consideration of the mutual covenants, promises and agreements herein contained, it is hereby understood and agreed:

1. The Town shall furnish, subject to the limitations as provided for by the ordinance, including Ordinance 94001-W, as amended, and service rules and regulations herein after provided for, such quantity of water as the water user and/or property owner may desire for domestic use in connection with occupancy of the property.
2. The water user and/or property owner shall install and maintain at his/her own expense a service line which shall begin at a point designated by the Town and extend to the dwelling and other portions of water users’ and/or property owners’ premise, as designated and permitted by the Town. The Town shall make the final determination in any question of location of any service line connection to its distribution system and shall determine the allocation of water, to water users and/or property owners in the event of a water shortage.
3. No waivers, variances or special agreements are implied or understood. This agreement, and any other written agreement signed by water user and/or property owner constitutes the entire agreement between parties and no oral statements or agreements are binding between the parties. However, the water user and/or property owner is bound by any lawful ordinance and/or service rule enacted from time to time by the Town.
4. In the event it become necessary for the Town to turn off the water from or to a water users and/or property owners property for violation of the rules and regulations, a fee will be charged for re-connection of the service. The foregoing notwithstanding, the Town reserves, a fee will be charged for reconnection of the service. This foregoing notwithstanding, the Town reserves the right to make or amend the ordinance of the rules and regulations of the Town from time to time, and the water user and/or property owner agrees to abide by such changes upon notice thereof.
5. Water user and/or property owner hereby binds his/her heirs and assigns to this agreement.
6. Water customer and/or property owner agrees to be personally liable to and responsible to pay the Town for all water consumed and/or metered to water customer and/or property owner while water customer and/or property owner is listed with the Town as the water customer and/or property owner for water customers’ and/or property owners’ meter, which includes water customer and/or property owners personal use and occupancy of said water tap, but also extends water customer and/or property owner personal liability and responsibility of payment for water consumed and/or metered after customer and/or property owner leaves said premises until the Town received WRITTEN notice of water customers and/or property owners termination of said use.
7. Water customer and/or property owner acknowledges that water customer and/or property owner is otherwise bound by the terms of this agreement as is the water user and/or property owner except that water customer and/or property owner is not responsible for any other water customers and/or property owners of the water user and/or property owner herein, except for succeeding users of water customers and/or property owners meter as set out above.

8. In the case of all renters, the owner of the property will be responsible for all water consumed and/or metered to the water customer, in the event that the customer and/or renter owes a balance.
9. The Town shall turn off the water of a water user and/or property owner who allows a connection or extension to be made to their service line for the purpose of supplying water to another user. Only one water customer and/or property owner per meter is allowed.
10. Water user and/or property owner agrees to claim no damage on account of the stoppage of the flow of water resulting from accident, or where necessary to make alterations, repairs or improvements.
11. Failure by water user and/or property owner to receive bills or notices shall not prevent such bills or notices from becoming delinquent nor relieve the water user and/or property owner from payment.
12. Upon failure to timely pay, the water user and/or property owner will be liable for all costs of collections, including but not limited to, a reasonable attorneys' fees, court costs, etc.,
13. Tampering with a locked water meter will result in a \$75.00 fine being imposed to the water user and/or property owner. This fine is in addition to the cost of repair of any damage caused to the water meter and/or any other part of the Town's water system.

The foregoing notwithstanding, the Town reserves the right to make or amend the Water Users and Property Owners Agreement from time to time, and the water user and/or property owner agrees to abide by such changes upon notice thereof.

The water user and/or property owner understands that a \$100.00 non-refundable account set-up fee will be collected upon connection of services.

Notice:

Tap fee – In the event a water meter is not currently installed on the property, the water user and/or property owner must pay a non-refundable tap fee charge of \$600.00 (effective 9/10/03).

Account Set-up Fee– All water users and/or property owners are required to pay a \$100.00 account set-up fee (effective 5/1/16).

By signing this agreement I agree to the terms listed and understand my rights and responsibilities as a water customer and/or property owner.

WATER APPLICANT

PROPERTY OWNER

OWNERS MAILING ADDRESS

OWNERS PHONE #

Property address:

Account Set-up Fee:

Date Paid:

Tap Fee:

Payment method:

Town of Hayden Rep:

Town of Hayden
Water Department
P O Box 493
5030 State Highway 160
Hayden, Alabama 35079
205-543-6882 Fax 205-543-6883
townofhaydenal@bellsouth.net

**Customer
should
retain this
copy for
their
records.**

Payment Policy for Town of Hayden Water Customers

- **FULL PAYMENT** is due on or before the 21st of the month
- **Payment options:** Cash, check, money order, debit/credit card, or online at www.townofhayden.com
- If payment is not received by the 21st, a penalty of 10% plus tax will be added to gross receipts.
- Water service may be discontinued if full payment is not received.
- A \$75.00 fee will be charged and bill must be **PAID IN FULL** before service is resumed.

RECONNECTION TIME BETWEEN 8:00 AM – 3:00 PM ONLY MON - FRI
NO WEEKENDS OR HOLIDAYS
NO SECOND NOTICE WILL BE SENT

No reminder phone calls will be made and as stated above, no second notices will be sent prior to disconnection.

Returned Check Policy

All customers may pay for water service via cash, personal check, money order or debit/credit card (3% fee added to card). If a personal check is returned as unpaid the Town will notify the issuer of the check via U.S. Mail. The issuer will have ten days (pursuant to section 13A-9-13.2 of the Alabama Code) from the date of receipt of notification to tender payment of the full amount of the check plus a service charge of \$30.00 via cash, money order or debit/credit card only. Should the check not be paid within the specified timeframe, the unpaid check will be forwarded to the Blount County District Attorney for collection and water service will be discontinued. If water service is discontinued, the full amount of the check, \$30.00 returned check fee and \$75.00 reconnection fee must be paid prior to restoring water service. All accounts that incur two returned checks within a twelve month period will be placed on a cash, money order, debit/credit card only status for a period of twelve months following the date of the last returned check. No checks will be accepted for the account regardless of the issuer of the check.

Should you have any questions, please feel free to contact our office at 590-0300 between the hours of 8:00 am and 3:00 pm Monday through Friday.

*Town of Hayden
Water Department
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Hayden, Alabama 35079
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E-MAIL BILLING OPTION

**(complete this page ONLY if you are requesting to receive
your bills via e-mail)**

PLEASE PRINT CLEARLY ALL REQEUSTED INFORMATION

Name on account: _____

Account number(s): _____

E-mail address: _____

Upon receipt of this request to enroll in E-mail billing, the Town of Hayden Water Department will send a test E-mail to the address given. You must reply to the E-mail indicating your receipt. It will be the customer's responsibility to notify the Town of Hayden Water Department of any changes to your E-mail address. After two failed attempts to deliver electronically, your account will revert to a postcard bill. Customer should notify the Town of Hayden Water Department if he/she does not receive a bill via E-mail. Failure to receive a bill does not negate the customer's responsibility to pay any and all amount due each month. Due date is the 21st of the month. If payment is not received by the 21st, a penalty of 10% plus tax will be added to gross receipts. Past due amounts are subject to disconnection if not paid immediately. All other charges are due by due date. Water service will be discontinued if payment is not received. A \$75.00 fee will be charged and bill must be PAID IN FULL before service is resumed. Reconnection time is between 8:00am and 3:00pm only Monday through Friday. No reconnections will occur on weekends or holidays. No second notice will be sent.

Payment options include cash, check, money order, debit/credit card or online at www.townofhayden.com. Please note an additional fee is imposed on all debit/credit card transactions.

I have reviewed and agree with the above information and wish to enroll in the Town of Hayden Water Department E-mail billing option.

Signature of customer: _____ Date: _____

Printed name of customer: _____

Daytime phone number: _____